

Chairperson: Robert Sheesley
 Vice Chairperson:
 Executive Secretary: Maura Rossman, M.D.
 Recorded By: Antigone Vickery/Gloria Whittington

HOWARD COUNTY BOARD OF HEALTH

June Meeting Minutes

DATE: June 20, 2016
TIME: 6:00 p.m.
PLACE: Howard County Health Department
 8930 Stanford Blvd., Columbia, MD 21045

Members Present: Robert Sheesley, Darryl Burnett, Carlessia Hussein, Sheri Lewis, Paul Nagy, Deborah Rivkin, Sue Song

Members Excused: Kevin Carlson, Gary Stewart

Staff: Maura Rossman, Health Officer, Antigone Vickery, Deputy Health Officer, Gloria Whittington, Administrative Aide

Guest: Bert Nixon, Bureau Director, Environmental Health

Topic/Agenda	Discussion	Action/Follow-up	
Welcome and Introductions	Robert Sheesley, Chairman, called the meeting to order at 6:00 p.m.		
Approval of Minutes	Motion to accept May's minutes.	The motion to accept the May 24th minutes was approved unanimously.	
Health Officer's Report	Community Access to Resources through Enhanced Technology Application s for Providers & Public (CAREAPP) <ul style="list-style-type: none"> - Led by Dr. Elizabeth Menachery, Medical Director, HCHD - Use – The healthcare delivery system with a focus on population health, a Web based tool, can provide community resources, a tool used to evaluate and access the client needs; - An overall effectiveness of (1) ability to enhance care coordination process, (2) Ability to accurately assess the community needs for service, (3) Identification and understanding of unmet health & social needs. 	Steering Committee Kick - Off Meeting June 16, 2016 Government Structure: Project Executive, Dr. Rossman will have Evaluation Team, Steering Committee, Project Coordinator, HCHD Consultant, Software Team, Project Manager and CBO Workgroups	
Old Business	Election of BOH Chair and Co-Chair Important for Board Members to attend all meetings for the group discussions and also to Vote on agenda items. By-Laws will be discussed at a scheduled Summer Board Retreat in August or September.	Board members unanimously voted Carlessia Hussein as Chair and Gary Stewart as Co-Chair of the Board of Health. Each approved by 6 Votes. Kudo's and Thanks to Robert Sheesley for serving 3 terms as Chair of the Board.	
New Business	Board of Health Retreat Discussions <ul style="list-style-type: none"> - Need to put in place how the Board wants to do business - Need to look at New Ideas - Discuss Board's priorities – Look at Dept.'s Strategic Plan - Take a look at actions the Board can and can't do. - Possible dates for Retreat are August 25 or September 16, 2016. 	For the Retreat: will need a Facilitator; will need a location and time to meet. Retreat will serve as a time to go over priorities, issues and to raise awareness to County Government. Board Member to review the By-Laws of Board of Health. An email will be sent out to confirm information.	

Topic/Agenda	Discussion	Action/Follow-up	
	<p>No Public Board Meeting in July or August 2016 scheduled.</p> <p>Bureau of Environmental Health is seeking to update portions of the HCHD Food Service Facility Regulations. Changes will include: incorporating language to make local regulations consistent with COMAR, adding language based upon FDA food code guidance to address the Sous-vide method of cooking, the reduced oxygen packaging method of cooking and formatting updates. Also proposing adding new language to provide guidance for setting seating allocations for food service facilities using on-site sewage disposal systems.</p>	<p>Next scheduled meeting is Tuesday, September 27, 2016</p> <p>This action will provide clarity to a new or existing restaurant considering expansion. There will be a public hearing in July</p>	
Chairperson's Report	N/A		
Adjournment	<i>There being no further business before the Board, the meeting was adjourned at 8:15 pm.</i>		

Next Board of Health Meeting:

Date: Tuesday, September 27, 2016

Time: 6:00 p.m.

**Place: Howard Co. Health Department
8930 Stanford Blvd. 1st Floor**